

Frequently Asked Questions for Road Renaming or Address Changes



Why is my road being renamed?

There are various reasons why a road is renamed:

- ❖ Emergency 911 requires that any road, private or public, that serves three or more residences be named and the homes addressed accordingly.
- ❖ Occasionally a road is rerouted
- ❖ Roads are renamed to honor a person, place or event.

What steps can I take to voice my concerns?

- ❖ You may speak at any of the meetings where the renaming is on the agenda. Call the number on the letter or advertisement to find out how you can be added to the agenda for that particular agenda item.

If I cannot attend the meetings, can I send in a letter?

- ❖ By all means, send us a letter, fax or e-mail to the entity included in the letter or advertisement.
- ❖ You may also send a copy of that letter to the Commissioners at:
Columbia County Board of Commissioners
P. O. Box 498
Evans, GA 30809
Please include your name, address and phone number.

When is the new address effective?

- ❖ The address change will be effective immediately upon receipt of a letter from Columbia County. We have already made the changes in the County's Addressing and Tax databases.

What do I need to do to change my address?

- ❖ You must contact the utilities companies and any other persons who send mail to you to let them know that your address has been changed. (i. e. Georgia Power, Bell South, Comcast, Knology, Columbia County Water Department, etc.)

- ❖ There are three ways to notify the Post Office of your address change.
 - In person-complete change of address card
 - www.usps.com
 - 1-800-275-8777

The Post Office will forward your mail for 12 months to your new address. For an additional 6 months after that they will return the mail to sender with the correct address.

What are the requirements for posting my address?

The following are in accordance to the Columbia County Addressing Ordinance:

- ❖ The assigned number should be displayed on a post, fence, wall, mailbox, or on some other structure with a height of no less than 4 feet at the property line adjacent to the access drive of the numbered structure. The posted numbers shall be visible from both directions on the road. The assigned number shall be displayed on the front of the structure within 5 feet of the front door where practical. In any case, numbers must be visible from the road.
- ❖ Properties used for residential purposes shall have posted numbers a minimum of 3 inches high. Commercial properties shall have posted numbers a minimum of 4 inches high. All numbers shall be a contrasting color to their background.
- ❖ Any number aside from the assigned number shall be removed from the structure, mailbox, post or stanchion, to prevent confusion with the number assigned in conformance with this ordinance. No person, agency, or business shall adopt, assign, display, or cite any number other than that assigned as provided herein for the purpose of designating location of property.
- ❖ For commercial properties, numbers will be posted using both Street Line Posting and Structure Posting.
- ❖ For subdivisions, numbers should be posted using Street Line Posting and Structure Posting.
- ❖ In residential application in which property is located on a private drive where more than one residence is located, the assigned number must be posted on the main road. It must also be posted adjacent to the access drive of the property using the Street Line Posting.
- ❖ In situations where a property is located on a private drive and has more than one structure or a structure with more than one principle use or occupancy, numbers should be posted using Structure Posting, in addition to the posting requirements of Subsection 7. (See ordinance for an explanation of this.)